

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

September 25, 2017

REGULAR MEETING - 7:00 P.M. – J.P. CASE AUDITORIUM

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Pledge of Allegiance
- V. District Mission Statement – The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VI. Superintendent's Report – Superintendent's Goals
- VII. Citizens Address the Board – This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- VIII. Approval of Minutes – Executive Session – September 11, 2017
Regular Meeting – September 11, 2017
- IX. Reports of the Secretary and Treasurer of School Monies for the months of July, 2017 and August, 2017.
- X. Report of the Standing Committees and Appointments
 - A. **PERSONNEL – Michael Stager, Chairperson, Next Meeting – October 12, 2017**

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to adopt the Interim Superintendent's Goals, with no financial remuneration, for the 2017-2018 school year as follows:
 - By May of 2018, through collaboration with administration, the faculty/staff and students initiatives will be implemented to influence and have a positive effect on the District's climate/culture.
 - Climate survey will be included in the action plan
 - By May of 2018, the Interim Superintendent will offer the members of the Flemington Raritan Regional School District with District demographic information to support data driven planning and decision-making.

- By May of 2018, the Interim Superintendent in collaboration with the Assistant Superintendent and the Interim Director of Special Services will assess the structure, procedures, and processes in the service of children and the faculty within the Department of Special Services.
 - Systems
 - Business Administrator
 - Supervisors – Directors
 - Teachers – All
 - Departments – Specialization
 - Professional Learning Communities
 - District Evaluation Assessment Committee (DEAC)
 - Charlotte Danielson (2011) – Evaluation Model
 - ACHIEVENJ
 - DEAC
 - SCIP

2. Approval to amend the motion of July 3, 2017:

to employ the following staff members for the 2017-2018 school year, pending fingerprints and health exam. Salary to be amended at the conclusion of negotiations.

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
6.	Cella	Bethann	School Base Social Worker/SS	September 1, 2017	\$74,390/MA/12	School Social Worker/Licensed Clinical Social Worker/Rutgers University

to read

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
6.	Cella	Bethann	Social Worker/SS	September 1, 2017	\$74,390/MA/12	School Social Worker/Licensed Clinical Social Worker/Rutgers University

3. Approval to amend the motion of May 30, 2017:

to employ the following staff members for additional compensation during the 2017-2018 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
42.	Mazzetta	Kay	CH	Summer IEP Meetings	10	Hourly

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
42.	Mazzetta	Kay	CH	Summer IEP Meetings	20	Hourly

4. Approval for Megan **Tamburino**, Social Studies Teacher at J.P. Case Middle School, to complete her Administrative Internship under the supervision of Robert Castellano for a minimum of 300 hours during the 2017-2018 school year. No financial implications to either party.

5. Approval to accept the resignation of the following certified staff member:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Lerner	Claire	SS	School Psychologist	Resignation	November 14, 2017

6. Approval to employ the following staff members for the 2017-2018 school year pending fingerprints, reference check and health exam.

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
1.	Gasalberti	Danielle	School Psychologist/SS	November 13, 2017	\$56,635/MA+30/Step 5	School Psychologist/Kean University, Drew University
2.	Yurecko	Maria	Learning Disabilities Teacher-Consultant/SS	November 27, 2017	\$81,960/MA/Step 14	Learning Disabilities Teacher/Consultant/Kean University, Rosemont College, Kean University
3.	Tarantula	Daniel	School Psychologist/SS	November 27, 2017	\$55,635/MA+30 Step 3	School Psychologist/Rowen University, Montclair State University

**Salary to be amended at the conclusion of negotiations.*

7. Approval for the following staff members to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Kline	Christine	RH	Kindergarten	Maternity	Disability	January 22, 2018-March 16, 2018
						FMLA	March 19, 2018-May 4, 2018
2.	Pepe	Mary	FAD	Guidance Counselor	Maternity	Disability	December 18, 2017-February 2, 2018
						FMLA	February 5, 2018-May 4, 2018
						Childcare	May 7, 2018-June 30, 2018

8. Approval to employ the following leave replacement for the 2017-2018 school year, pending fingerprints and health exam as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Babecki	Megan	RFIS	Grade 6 Language Arts/Christi Humphrey	October 19, 2017-June 30, 2018	Sub Per Diem (Days 1-60) Day 61+ \$50,860/BA/1	Elementary School Teacher in Grades K-6 (CEAS), Elementary School Teacher with Mathematics Specialization : in Grades 5-8 (CEAS), Elementary School with Subject Matter Specialization: Language Arts/Literacy in Grades 5-8 (CEAS)/ Shippensburg University

**Salary to be amended at the conclusion of negotiations.*

9. Approval to amend the August 14, 2017 motion:

for the following staff member to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Assini	Andrew	JPC	Grade 8 Social Studies	Paternity	FMLA	September 18, 2017-December 8, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Assini	Andrew	JPC	Grade 8 Social Studies	Paternity	FMLA	September 18, 2017-December 8, 2017
						Childcare	December 9, 2017-June 30, 2018

10. Approval to extend the employment of the following leave replacement for the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Salary/Degree/Step	Certification/College
					*Extension Dates		
1.	Mehrbach	Kristen	JPC	Grade 8 Social Studies/Andrew Assini/JPC	September 13, 2017-December 11, 2017	Sub Per Diem Pay (Days 1-20)	Supervisor, Principal (CE), Teacher of Social Studies/The College of St. Elizabeth, The College of New Jersey
					December 12, 2017-June 30, 2018	\$54,060(prorated)/MA/Step 1/(Days 21+)	

**Salary to be amended at the conclusion of negotiations.*

11. Approval to amend the July 7, 2017 motion:

for the following staff member to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Marsh	Danielle	SS	Child Study Team Secretary	Maternity	Disability	July 6, 2017-August 2, 2017
						FMLA/NJ FLI	August 3, 2017-October 2, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Marsh	Danielle	SS	Child Study Team Secretary	Maternity	Disability	July 6, 2017-August 2, 2017
						FMLA/NJ FLI	August 3, 2017- September 29, 2017

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

All Staff – Additional Compensation

12. Approval to employ the following staff members for additional compensation during the 2017-2018 school year:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Beckwith	Frances	RH	Part-time employee to attend faculty meetings/staff development days	34	Hourly
2.	Chorun	Renee	FAD	Part-time employee to attend faculty meetings/staff development days	21	Hourly
3.	Dribbon	Katherine	BS	Part-time employee to attend faculty meetings/staff development days	14	Hourly
4.	Genovese	Mary	CH	Part-time employee to attend faculty meetings/staff development days	12	Hourly
5.	Grossweiler	Jessica	FAD	Part-time employee to attend faculty meetings/staff development days	34	Hourly
6.	Hamlin	Dayna	BS	Part-time employee to attend faculty meetings/staff development days	34	Hourly
7.	La Tournous	Ana	RH/CH	Part-time employee to attend faculty meetings/staff development days	7	Hourly
8.	Rieg	Kimberly	FAD	Part-time employee to attend faculty meetings/staff development days	34	Hourly
9.	Vaccarino	Katie	BS	Part-time employee to attend faculty meetings/staff development days	34	Hourly
10.	Burkhardt	Kristin	RFIS	Co-Advisor Student Council	10	\$30.62/hr.

11.	Lappen	Danielle	FAD	Chaperone - Winter Concert- 1/25/2018	1.5	\$30.62/hr.
12.	Shirvanian	Lindsay	FAD	Chaperone - Winter Concert- 1/25/2018	1.5	\$30.62/hr.
13.	Rieg	Lisa	FAD	Chaperone - Winter Concert- 1/25/2018	1.5	\$30.62/hr.
14.	TBD		FAD	Chaperone - Winter Concert- 1/25/2018	2.0	\$30.62/hr.
15.	Lappen	Danielle	FAD	Chaperone - Spring Concert – 5/31/2018	1.5	\$30.62/hr.
16.	Shirvanian	Lindsay	FAD	Chaperone - Spring Concert – 5/31/2018	1.5	\$30.62/hr.
17.	Rieg	Lisa	FAD	Chaperone - Spring Concert – 5/31/2018	1.5	\$30.62/hr.
18.	Kiesling	Cassandra	FAD	Chaperone - Spring Concert – 5/31/2018	2.0	\$30.62/hr.
19.	Blampy	Zoey	RFIS	CPR/AED-ERT	3	\$33.78/hr.
20.	Gordon	David	JPC	First Aid-Coach	3	\$33.78/hr.
21.	Librizzi	Susan	RFIS	CPR/AED-Lunch Duty	3	\$33.78/hr.

Substitutes

13. Approval to employ the following applicant(s) as a Substitute(s) for the 2017-2018 school year pending fingerprinting:

Item	Last Name	First Name
1.	Bacino	Maria
2.	Barrett	Nicole
3.	Dooley	Kelly
4.	Drew	Megan
5.	Feder	Caryn
6.	Kosar	Corinne

Field Placements

14. Approval for the following students from the Westminster Choir College to complete their practicum from October 30, 2017 through December 7, 2017 pending fingerprinting:

Item	Last Name	First Name	Location
1.	Lee	Adam	JPC
2.	Silvey	Kamala	JPC
3.	Thomas	Joslyn	JPC

15. Approval for the following students to complete observation hours:

Item	Last Name	First Name	College	Loc.	Maximum Hours	Dates
1.	Curella	Maria	Grand Canyon University	CH	20	2017-2018 school year
2.	Napoli	Amy	The College of New Jersey	BS	250	September 26, 2017-June 22, 2018
3.	Ring	Julia	Farleigh Dickinson University	JPC	35	January 2, 2018-January 31, 2018
4.	Teepie	Lily	Marywood University	CH	3.75	October 16, 2017-October 17, 2017

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – October 11, 2017

1. Approval to employ the following consultant during the 2017-2018 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Hunterdon Behavioral Health	District	Helping Anxious Kids: A Concerned Teachers' Guide	.5	\$0

2. Approval to employ the following staff members, or their alternates, for additional compensation during the 2017-2018 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Baills	Colette	JPC	Social Media Night	3	\$33.78/hr.
2.	Cook	Diane	CH	Social Media Night	3	\$33.78/hr.
3.	Flavin	Patricia	CH	Social Media Night	3	\$33.78/hr.
4.	Klein	Lea	FAD	Social Media Night	3	\$33.78/hr.
5.	Moore	Laurie Ann	CH	Social Media Night	3	\$33.78/hr.
6.	Cook	Diane	CH	Hour of Code	4	\$33.78/hr.
7.	Flavin	Patricia	CH	Hour of Code	2	\$33.78/hr.
8.	Klein	Lea	FAD	Hour of Code	4	\$33.78/hr.
9.	Lucchetto	Laura	BS	Hour of Code	4	\$33.78/hr.
10.	Truncale	Christopher	FAD	Hour of Code	2	\$33.78/hr.
11.	Cascio	Leigh Ann	FAD	Reading and Writing Workshop Facilitator Data Analysis Workshop Facilitator	45 shared hrs.	\$33.78/hr.
12.	Hoffman	Melissa	FAD	Math Programs Workshop Facilitator Data Analysis Workshop Facilitator		
13.	Koelle	Dawn	FAD	Math Programs Workshop Facilitator Data Analysis Workshop Facilitator		
14.	Lake	Katie	FAD	Math Programs Workshop Facilitator Data Analysis Workshop Facilitator		
15.	Rieg	Lisa	FAD	Next Generation Science Standards Workshop Facilitator		
16.	Shirvanian	Lindsay	FAD	Sheltered Instruction Workshop Facilitator		
17.	Thompson	Carla	FAD	Sheltered Instruction Workshop Facilitator Next Generation Science Standards Workshop Facilitator		
18.	Tonge	Michele	FAD	Math Programs Workshop Facilitator Data Analysis Workshop Facilitator		

3. Approval to accept the following curriculum, professional development, and/or technology-related donation for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	Camfel Productions, Character Building Assembly Programs	\$695	RFIS	PTO
2.	School Supplies	\$3,400	CH	3M

4. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Kassick	Joseph	Reading Recovery Teacher Leader Professional Development, Lesley University, Cambridge, MA	October 11-13, 2017	L,F,O	\$1,135
2.	Abbott	Jessica	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
3.	Bart	Tim	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
4.	Bland	Daniel	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
5.	Markowski	Laurie	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
6.	Ruberto	Johanna	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
7.	Stager	Michael	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
8.	Voorhees	Stephanie	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890
9.	Walker	Christopher	NJSBA Conference, Atlantic City, NJ	October 23-26, 2017	R,M,L,F,O	\$890

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

5. Approval to allow Hunterdon Central Regional High School students to volunteer during the school day at Barley Sheaf School as part of the Hunterdon Central Regional High School Workplace Readiness Program during the 2017-2018 school year.

C. FACILITIES/OPERATIONS – Tim Bart, Chairperson, Next Meeting – October 10, 2017

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – October 11, 2017

E. FINANCE – Dr. Dennis Copeland, Chairperson, Next Meeting – October 11, 2017

1. Approval of the attached transfer list from August 22, 2017 to September 19, 2017.
2. Approval of the attached bill list for the month of September totaling \$2,563,109.12.

F. POLICY– Dr. Marianne Kenny, Chairperson, Next Meeting – October 12, 2017

1. Approval to present the following new policies and regulations for 1st reading, as attached:
 1. R 6810 - Financial Objectives (M)
 2. R 7422 - School Integrated Past Management Plan (M)
 3. P 8350 - Records Retention
 4. R 8420.4 - Kidnapping (M)
 5. R 8420.5 - Asbestos Release (M)
 6. R 8420.6 - Accidents To And From School (M)
2. Approval to adopt the following revised policies and regulations, as attached:
 1. Bylaw 000.02 - Introduction (M)
 2. P 2467 - Surrogate Parents and Foster Parents (M)
 3. P 2622 - Student Assessment (M)
 4. P 3160 - Physical Examination (M)
 5. R 3160 - Physical Examination (M)
 6. P 4160 - Physical Examination (M)
 7. R 4160 - Physical Examination (M)
 8. P 5116 - Education of Homeless Children
 9. R 5116 - Education of Homeless Children
 10. R 7410.01 - Facilities Maintenance, Repair Scheduling, and Accounting (M)
 11. R 7650 - School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)

G. SPECIAL SERVICES

1. Approval to accept homeless student #9327170072.
2. Approval to employ the following Teacher Assistant, contracted through the Hunterdon County ESC, at the contracted rate of \$25.30 per hour during the 2017-2018 school year.

Item	Last Name	First Name	Loc.	Effective Date
1.	Van Note	Evan	JPC	September 26, 2017

3. Approval to confirm the following Teacher Assistants, contracted through the Hunterdon County ESC, to work additional hours in the District at the contracted rate of \$25.30 per hour during the 2017-2018 school year.

Item	Last Name	First Name	Purpose	Max # Hours	Effective Date
1.	Capps	William	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017
2.	Larsen	Jaqueline	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017
3.	Schess	Marie	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017
4.	Schultz	Bryan	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017

5.	Volkman	Stacey	To assist a student in clubs and intramurals as required by the IEP	30	Monday, Wednesday & Thursday, September through December, 2017
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4. Approval to employ the following Teacher Assistants, contracted through the Hunterdon County ESC, as Transportation Aide at a rate of \$27.00 per hour during the 2017-2018 school year.

Item	Last Name	First Name	Purpose	Effective Date
1.	MacDonald	Teresa	Substitute Transportation Aide	September 26, 2017
2.	Rothberg	Susan	Transportation Aide	September 26, 2017

H. MISCELLANEOUS

Information

1. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
BS	9/7/17	1	No	None
FAD	9/7/17	1	No	Remedial measures outlined in report

Action Items

1. Approval to accept the Harassment, Intimidation & Bullying Investigations presented on the September 11, 2017 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	July 31, 2017	n/a	No	Remedial measures outlined in report

2. Approval to adopt the District Goals for the 2017-2018 school year as follows:

- Goal One: To provide a safe and healthy educational environment.
- Goal Two: To utilize all systems within the district to support professional learning and communication for administration and the faculty/staff.
 - Review structure
 - Charlotte Danielson (2011) – Evaluation Model
 - Data driven decision-making
 - Professional Learning Communities (PLCs) – Refinement and more formalized
 - District Evaluation Assessment Committee (DEAC)
 - ACHIEVENJ
 - DEAC
 - ScIP
- Goal Three: Assess the structure, procedures, and processes in the service of children and the faculty within the Department of Special Services.
- Goal Four: Support of continuous professional learning focused upon leveraging technology to amplify learning, continued improvement of student mastery in reading, writing, reading, speaking, and listening skills in all subject areas.
 - Effective 21st Century instructional methodologies in alignment with the New Jersey Student Learning Standards
 - Assess and determine the non-negotiable classroom
 - Instructional organizations
 - Instructional
 - Lesson Plans
 - Data driven decision-making
 - Formative assessment

- The leveraging of technology to amplify learning
 - ISTE Standards
 - Empowered learners
 - Digital citizens
 - Knowledge construction
 - Innovative designers
 - Creative communicators
 - Global collaboration

3. Approval to adopt the 2017-2018 Organizational Chart, as attached.

4. Approval to amend the August 28, 2017 motion:

of the J.P. Case Middle School Athletic Coaching Handbook for the 2017-2018 school year, as attached.

to

of the **revised** J.P. Case Middle School Athletic Coaching Handbook for the 2017-2018 school year, as attached.

XI. Correspondence

XII. Old Business

XIII. New Business

XIV. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVI. Adjourn

2017 Board Meetings

October 9 & 23

November 13 & 27

December 11